



Sandbank & Valley Nursery Schools Federation 30 Hour Contract

We will:

- Provide high quality full-time education in a safe environment, for children aged 3-4 years.
- Provide suitably qualified and experienced staff
- Work in partnership with parents/carers
- Make Sandbank Nursery Schools 30 Hour scheme an enjoyable place to be

The 30 hour offer is a non-profit making scheme offered by the Government and is committed to equal opportunities, both in provision for the children and in its staffing policy.

Your 30 hour entitlement will cover your nursery sessions Monday to Friday AM and PM (10 x 3 hour sessions). You will need to pay a top up fee for the lunch time provision.

A FEE OF £15 PER WEEK WILL BE CHARGED (£3 per day) for the lunch time provision whilst using this entitlement. The £15 payment is required to cover lunch time supervision as this is not included in your 30 hours.

The £15 must be paid weekly on a MONDAY MORNING, or monthly/termly in advance.

Please keep track of attendance/fees due - by paying weekly you avoid confusion and arrears.

You do not pay in the event of illness, staff training etc. (e.g. staff training on a Monday so child only accesses lunch tue-fri = £12 top-up for that week).

Morning Session	8:30am - 11:30am
Lunchtime (provide own packed lunch)	11:30am - 12:30pm (£3.00)
Afternoon Session	12:30pm - 3:30pm

- Top up fees must be paid on a WEEKLY or in advance. Arrears may result in you losing your lunchtime place.
- You need to provide your child with a packed lunch daily for the lunch club.
- Children will NOT be able to stay in this provision if you do not provide a valid code - to be renewed every three months.

REMEMBER TO RENEW YOUR CODE EVERY 3 MONTHS

PLEASE READ THE ABOVE AND SIGN BELOW THAT YOU AGREE TO THE STATED TERMS & CONDITIONS OF THIS CONTRACT FOR 30 HOUR EDUCATION OFFER

Childs Name: _____ Date of Birth: _____

30 hour entitlement code:

You MUST renew your code online every 3 months

<https://childcarechoices.gov.uk>

	Parent/Carer 1	Parent/Carer 2
Forename		
Surname		
Date of Birth		
National Insurance number		
Address		
Siblings (name & date of birth)		

Declaration

This is a request for an eligibility check for additional funding. I declare that the information I have given on this form is correct and complete to the best of my knowledge. I authorise school to verify or cross check any information given. I agree to make top-up payments in advance and not fall into arrears.

Data Protection

The information given on this form will be held in a secure place. It will be subject to the provisions of the Data Protection Act 1984 (as amended by the 1998 Data Protection act).

The information you have given is confidential. We may supply certain information to third parties for use in determining your claim and/or for the purposes of data matching for the prevention and detection of fraud.

Child's Name: _____

Signed: (parent/carers) _____ Date: _____

Remember to renew your code every 3 months!!